

ALDBURY PARISH COUNCIL

PARISH COUNCIL MEETING Held in Aldbury Memorial Hall Monday 6th July 2026 at 8pm

MINUTES

Present: Cllr Webb (Chair), Cllr Warren (Vice Chair), Cllr McCarthy, Cllr Brooks and Cllr Houghton

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

26/074 Apologies

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs de la Bedoyere, White and Paterson and County Cllr Symington.

26/075 Declaration of Interests

a) To receive declarations of interest from Councillors on items on the agenda.

Cllr Webb declared a non-pecuniary interest in 26/01470/FHA Proposed replacement of conservatory roof to slate. Woodcote Beechwood Drive Aldbury Tring Hertfordshire HP23 5SB planning application as he is a neighbouring resident. Cllrs Webb and Houghton declared a non-pecuniary interest in agenda item 26/080, Sport and Recreation Survey, as they are members of the Recreation Ground Working Group.

b) To receive written requests for dispensations for declarable interests.

None.

c) To grant any requests for dispensation as appropriate.

None.

26/076 Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

None.

26/077 Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 1st June 2026 as an accurate record of proceedings.

Resolved, proposed by Cllr McCarthy and seconded by Cllr Warren, that the minutes were true and accurate records of proceedings and were to be duly signed by the Chair.

26/078 Reports to the Council.

a) Warden's report – appendix 1

To note the report and approve expenditure if required.

The Council noted that the hedges in the Iron Room garden require cutting back and this will be actioned in early autumn.

b) Clerk's report; items for information only – appendix 2

- The Council noted that the approved mileage rate for cars and vans has increased to 55p per mile for the first 10,000 business miles, and that this will be reflected in the Clerk's monthly travel expenses.

- The Clerk advised that an application for a grant has been submitted to The National Lottery Community Fund, and that the Council expects to receive a decision within the next 13 weeks.
 - The Council noted that the Clerk will be on annual leave on 27 July and from 13 to 31 August.
- c) Hertfordshire police – report from PCSO.
 The following crime figures for June 2026 were noted:
- Residential Burglary – Toms Hill: Offenders attempted to gain entry to a property by breaking the chain and kicking the main door. No entry was gained and nothing was stolen.
 - Non-Residential Burglary – New Ground Road: Offenders have broken into a shed on multiple occasions and stolen power tools.
 - Theft of Motor Vehicle – Train Station: A vehicle was stolen from the train station.
 - Theft from Motor Vehicle – Moneybury Hill, Ashridge: An offender broke a vehicle window and searched the vehicle; nothing was taken.
 - Theft from Motor Vehicles (x3) – Over the Border, Pitstone Hill car park: Offenders broke into vehicles and stole power tools valued at approximately £4,000, along with personal belongings.

A resident, who is also an allotment holder, reported an incident of anti-social behaviour at the allotments, where a group of teenagers removed chairs from individual plots.

26/079 Planning Matters and Consultations – to consider comments on the following:

a) Application(s) received:

- 26/01470/FHA Proposed replacement of conservatory roof to slate. Woodcote Beechwood Drive Aldbury Tring Hertfordshire HP23 5SB No comment.
- 26/01430/FHA Single storey storage structure. Greenbanks Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA No comment.

- b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparish.org.uk in the Meetings tab.
 None received.

c) Decision(s) issued by Dacorum Borough Council:

- 26/00599/LBC The Coach House, 2 Stocks Farm Barns, Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RX – GRANTED
- 26/00970/LBC Laundry Cottage, 28 Malting Lane, Aldbury, Tring, Hertfordshire, HP23 5RH - GRANTED

d) Dacorum Borough Council Planning Performance

To note the Government's decision to designate the authority in relation to major planning application decisions, following an assessment of recent planning appeal performance. The designation relates to decisions made by the Council between April 2023 and March 2025 and subsequent appeal decisions up to the end of 2025. DBC has been given a designation

notice by the Ministry of Housing, Communities and Local Government after two years of poor-quality decision making.

This was noted.

26/080 Sport and Recreation Survey

To discuss responses to the survey conducted by Aldbury Parish Council and Aldbury Sports Club.

Cllr Webb reported that progress is being made through collaboration with the Sports Club on potential improvements to the Recreation Ground and the wider activities that would benefit the community. The Recreation Ground Working Group will meet on 14 July to review and analyse the survey results in detail. The survey received a positive level of response, providing useful feedback on how the facilities could be improved. The results indicated that the Recreation Ground is currently underused, with the Pavilion identified as a key area of concern. Responses highlighted the need for improvements to this important village asset.

26/081 Play Areas

To note the RoSPA reports and consider any actions arising from the annual inspection.

The Council noted the reports and agreed that the Clerk would meet with a contractor to review all items identified as medium risk and requiring remedial work, and to obtain a quotation for the necessary repairs.

26/082 Tree Survey

To approve a quote of £320 for a tree survey.

Resolved, proposed by Cllr Warren and seconded by Cllr Webb to approve the above.

26/083 Footpaths, Highways and Bridleways

To receive a response from Dacorum BC to the proposal to install kissing gates at both ends of FP4 to improve pedestrian safety.

The Council received a detailed response from the Countryside Access Officer at Dacorum Borough Council and, after considering the implications, especially the liability aspect, agreed not to proceed with the proposal. The Clerk will compile a response to the residents who submitted the proposal, outlining the Council's position and the advice received from Dacorum Borough Council.

26/084 Internal Controls – Governance, Policies and Procedures

To review and approve the following documents:

a) Complaints Procedure

Resolved, proposed by Cllr Warren and seconded by Cllr Brooks.

26/085 Financial Matters

a) To review and note the accounts including bank reconciliation, bank statement and monthly budget report.

The accounts were noted and approved. The mid-year budget vs actual report will be reviewed at the September meeting.

b) To note receipt of income including VAT reclaim.

Income received in June 2026:

CCLA Investment – Interest £145.94

Tennis Club - £20.00

VAT Return - £4,719.06

- c) To pass resolution to authorise schedule of payments.

Resolved, proposed by Cllr Webb and seconded by Cllr Warren to authorise the schedule of payments listed below:

BACS/DD/SO presented for payment at the meeting on 6 July 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT where applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions – June (Salary paid on 26.06.2026)	£1,439.17
HMRC Cumbernauld	Clerk's PAYE/NI June	£184.28
Bidwells	Recreation Ground rent	£250.00
RoSPA	Playgrounds annual inspection (paid on 04.06.2026)	£223.20
Lamps and Tubes Illuminations Ltd	Installation of 2 heritage lights on Maltings Lane, conversion to LED.	£3,196.30
Keith Simkin	Parish warden hours	£496.00
AJG Insurance	Cyber Package (paid on 24.06.2026)	£477.44
N Power (DD)	Streetlights power (paid on 19.06.2026)	£118.83
M W Agri Ltd (SO)	Grass cutting (paid on 25.06.2026)	£595.70
M Turczyn	Clerk's mileage expenses	£35.20

26/086 Meeting close: 20:42

Next Parish Council meeting will be held on 3rd August 2026 at 8 pm.

ALDBURY PARISH COUNCIL

PARISH COUNCIL MEETING

Held in Aldbury Memorial Hall

Monday 3rd August 2026 at 8pm

MINUTES

Present: Cllr Warren (Vice Chair), Cllr White and Cllr Paterson.

In Attendance: Gosia Turczyn – Aldbury Parish Clerk and three members of the public.

26/087 Apologies

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs Webb, McCarthy, Houghton and de la Bedoyere. Cllr Brooks was absent.

26/088 Declaration of Interests

a) To receive declarations of interest from Councillors on items on the agenda.

None.

b) To receive written requests for dispensations for declarable interests.

None.

c) To grant any requests for dispensation as appropriate.

None.

26/089 Public Matters

To receive questions from members of the public and press on items included on this agenda (max 15 min).

a) A member of the public whose planning application is on the agenda wanted to find out what comment the Council will make.

b) Members of the public asked whether Aldbury has a community emergency plan similar to the support network established during the Covid-19 pandemic, to assist residents in the event of emergencies such as wildfires, power cuts, or water supply shortages.

The Clerk confirmed that the Parish Council does not currently have a formal emergency plan in place, although information is communicated to residents through the Parish Council website, the Outlook, and Facebook.

Cllr Warren explained that the Covid community support group operated independently of the Parish Council and suggested that formal emergency planning falls within the remit of Hertfordshire County Council (HCC). Cllr White added that civil contingency planning is undertaken by HCC.

Residents queried whether the Parish Council should nevertheless develop a local emergency action plan and whether it has a responsibility to provide guidance to residents during emergency situations.

Members explained that the Parish Council's statutory powers are limited. However, the Council can support the community by reporting issues, liaising with relevant authorities, and signposting residents to appropriate sources of information and assistance, as it did during the flood prevention works at the village pond.

Concerns were also raised regarding the community response to a potential wildfire affecting Ashridge. The Council noted that Ashridge Estate representatives had attended Parish Council meetings in the past to provide updates and that a Parish Council representative sits on the Ashridge Estate Committee. It was suggested that representatives from the Ashridge Estate team be invited to a future meeting to discuss emergency planning and address residents' concerns.

The Council said that it will share information and links to Hertfordshire Resilience.

26/090

Minutes

To confirm the Minutes of Aldbury Parish Council Meeting held on 6th July 2026 as an accurate record of proceedings.

The minutes of the meeting held on 6 July could not be approved, as members who were absent from that meeting were present at this meeting. The minutes will be presented for approval at the September meeting.

26/091

Reports to the Council.

a) Warden's report – appendix 1

To note the report and approve expenditure if required.

1. A white wooden post on the Green has been removed. Cllr Warren said he would try to have it reinstated.
2. The Council noted that Common Ragwort was growing on several allotment plots and in the donkey paddock. The Council discussed how best to approach its removal. The Clerk had posted a notice on Facebook and in the Outlook asking plot holders to remove any Common Ragwort from their plots. Cllr White agreed to research the most appropriate method of tackling the weed and report back to the Council at the next meeting.

b) Clerk's report; items for information only – appendix 2

1. Members are invited to attend a Town and Parish Council LGR Update via Teams on Thursday 24 September 5:30 – 6:30 pm and the Clerk will share the link.
2. The Council noted the correspondence received. The Clerk responded to the three queries received from residents.

c) Hertfordshire police – report from PCSO.

No report was received.

26/092

Planning Matters and Consultations – to consider comments on the following:

a) **Application(s) received:**

- 26/01594/FHA and 26/01595/LBC Installation of three conservation rooflights to the single storey rear wing of the property. Replacement of existing UPVC rainwater goods with cast aluminium rainwater goods. Minor internal alterations to the kitchen, including removal of internal wall. Repairs and replacement of the existing floor tile coverings and underfloor heating system within the dining room. 9 Stocks Road Aldbury Hertfordshire HP23 5RT No comment.

b) **To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. Those applications will be added in the Clerk's report and can be found on www.aldburyparish.org.uk in the Meetings tab.**

c) **Decision(s) issued by Dacorum Borough Council:**

- 26/01059/FHA 34 Trooper Road, Aldbury, Tring, Hertfordshire, HP23 5RW Alterations to openings – GRANTED

- 4/01034/18/DRC Westlands, Station Road, Aldbury, Hertfordshire, HP23 5RS Details of materials, landscape works, driveway/fire hydrant/public right of way, management plan, written scheme of investigation, contamination parts a) to c), drainage, demolition scheme and additional protected species surveys as required by conditions 2, 3, 5, 6, 8, 10, 14, 15 17 of planning permission 4/1439/15/FUL - GRANTED

26/093 Decision on Local Government Reorganisation in Hertfordshire

To note that the Government's preferred model is for 4 unitary councils to be established across the county and that from 1 April 2028 new authorities will take over responsibility for delivering the services currently provided by the county council and the district and borough councils in that area.
Noted.

26/094 Open Spaces and Playgrounds

- a) To receive and consider a quotation for remedial works to the playground equipment at Aldbury, and to approve the expenditure if appropriate.

The Clerk met with the contractor at Aldbury Playground to discuss the necessary remedial repairs and obtain a quotation. The quotation has not yet been received.

The Council agreed to put forward a formal plan for the full replacement of the Log World and swings.

The Clerk will contact Wicksteed to request a site meeting to assess the existing equipment and provide an opinion on its condition and the likely timescale before replacement is required.

- b) To receive and approve a quotation from MW Agri Ltd for cutting back the hedge by the car park.

The quotation was not available and this item was postponed until the September meeting.

- c) To receive and approve a quotation for cutting back the hedges and vegetation at the Iron Room garden.

The quotation was not available and this item was postponed until the September meeting.

26/095 Aldbury Street Lights

To consider the quotation for a light shield and timer, and to approve the expenditure if agreed.

Resolved, proposed by Cllr White and seconded by Cllr Paterson, to approve the installation of film on one side of the light facing the house at a cost of £485 plus VAT, and the installation of a 7-day solar timer at a cost of £399.85 plus VAT, unanimous decision.

26/096 Financial Matters

- a) To review and note the accounts including bank reconciliation, bank statement and monthly budget report.

The accounts were noted and agreed by the Council.

- b) To note receipt of income.

Income received in July 2026:

- CCLA Investment – Interest £142.49
- Tennis Club - £20.00
- Allotment rent - £15.00

- c) To pass resolution to authorise schedule of payments.

Resolved, proposed by Cllr Warren and seconded by Cllr Paterson and carried unanimously to approve the schedule of payments listed below:

BACS/DD/SO presented for payment at the meeting on 3 August 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT where applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions – July (Salary paid on 29.07.2026)	£1,486.05
HMRC Cumbernauld	Clerk's PAYE/NI July	£184.48
Utopia Signs	3 signs (paid on 29.07.2026)	£84.00
Anglo Dutch Ltd	Payroll provider	£72.00
Hertfordshire County Council	20 mph Public Consultation	£4,510.00
PKF Littlejohn LLP	External audit fee 2025/26	£378.00
N Power (DD)	Streetlights power (paid on 21.07.2026)	£102.28
M W Agri Ltd (SO)	Grass cutting (paid on 27.07.2026)	£595.70
M Turczyn	Clerk's mileage & expenses	£25.59

- d) To appoint Hertfordshire Internal Audit Service as an internal auditor for 2026-27 at a cost of £385.89 (subject to Council's total expenditure at the end of financial year) and approve its Terms of Reference.

Resolved, proposed by Cllr Warren and seconded by Cllr White and carried unanimously.

26/097 Meeting close: 20:56

Next Parish Council meeting will be held on the 7th September 2026 at 8 pm.

ALDBURY PARISH COUNCIL WARDENS UPDATE: AUGUST 2026

AREA	ALLOTMENTS & MILLENNIUM ORCHARD
TO CHECK	Fencing & gates, benches, trees, hedges & shrubs, grass height, signs, footpaths, housekeeping, ground conditions
INSPECTION DATES	31/07, 07/08, 14/08, 21/08, 28/08
ISSUES TO REPORT	A visual inspection of the allotments and orchard was undertaken, with the following observations recorded: - Footpaths were in good order, with clear waymarking and firm pedestrian access throughout. Orchard routes remained clearly identifiable, and routine grass maintenance was conducted in line with the agreed mowing schedule. - Seating was in sound condition, although signs of weather-related deterioration were noted. One bench has wobbly slats and is becoming unsteady and may need replacement soon – see photo 1. - All site signage remained clearly visible and legible. - The allotments were well maintained and continued to present a good overall standard of upkeep. - The unusually hot and dry summer conditions appear to have impacted the orchard, resulting in a reduced fruit yield. Outstanding Items ❖ Known defects affecting the public footpaths remain outstanding, with no remedial works undertaken by DBC to date.

AREA	PLAYGROUNDS
TO CHECK	Equipment, Safety Information, Fencing & Gates, Benches, Trees, Grass height, General ground conditions, Empty litter bin.
INSPECTION DATES	31/07, 07/08, 14/08, 21/08, 28/08 Tring Station 00/00
ISSUES TO REPORT	Both playgrounds were visually checked. The following was noted: - Play equipment at both sites was satisfactory. However, the rubber mat safety surfacing around the swings requires prompt attention, as existing gaps have widened in recent months – see photos 2 & 3. Some deterioration of the rubber surface around the roundabout was also noted – see photo 4. - The gate at the Aldbury playground is closing too quickly failing to meet the recommended minimum five-second closing time. In addition, the gate latch needs repositioning to enable the gate to self-close. - Prominent ownership signage was in place at both playgrounds. - Grounds maintenance was completed in accordance with the specified mowing requirements at both sites. - The Aldbury Playground litter bin was emptied weekly. - Trees were visually inspected, with no obvious defects identified.

AREA	RECREATION GROUND
TO CHECK	Tennis court, Basketball area, Pavilion, Fencing, Benches/seats, Logs, Trees & vegetation, Hedges, Grass height, car park, Litter & dog waste bins, Footpaths.
INSPECTION DATES	31/07, 07/08, 14/08, 21/08, 28/08
ISSUES TO REPORT	

	A visual inspection of the Recreation Ground and its associated facilities and assets was undertaken, with the following observations recorded: - The grassed areas were being managed to the specified standard, with evidence of recovery now apparent following the recent rainfall. - Footpaths were appropriately waymarked and remained clear, accessible, and free from obstruction. - The car park was in a well-maintained condition, with parking spaces clearly marked and the log barriers found to be secure. - The tennis court was in good overall condition. Line markings remained clearly defined and the playing surface was free of moss. A new sign has been installed on the fencing beside the entrance gate, setting out membership information and the conditions governing use of the facility - see photo 5. - All seating inspected was in good, usable condition and suitable for continued use. - DBC continued to undertake weekly emptying of the litter bins. Both bins have now been designated suitable for the disposal of dog waste as well as general litter. - No apparent defects were identified in the tree stock; however, the planned tree inspection by an arborist may identify issues not readily apparent during a routine visual check. - As noted previously, the basketball area continues to present an uneven playing surface and remains in poor condition. Outstanding items ❖ Remove graffiti from the external wall of the sports pavilion as it detracts from the overall managed appearance of the site. ❖ Investigate the raised patch on the tennis court and determine appropriate remedial action.
--	---

AREA	VILLAGE GREEN(S) & POND
TO CHECK	Benches, Trees, Pond, Grass height, Stocks, Litter Bins, Notice board.
INSPECTION DATES	31/07, 07/08, 14/08, 21/08, 28/08
ISSUES TO REPORT	A visual inspection of the village greens, pond, surrounding areas, and associated assets was undertaken, with the following observations noted: - All seating was inspected and found to be in satisfactory condition, although the wooden bench by the oak tree showed signs of weathering. - The grass sward had been maintained to the expected standard. - Litter bins were serviced weekly by DBC. - Weekly litter picking was undertaken across the village greens and pond surround. - The tree stock appeared healthy, with no visible damage or defects. - Recent heavy rainfall had improved pond water levels, with both inlets and outlets unobstructed. - The notice board displayed current information in a neat and clear format. Outstanding items ❖ Reinstate upended timber bollard.

AREA	HIGHWAY'S, PUBLIC FOOTPATHS & DITCHES
-------------	--

TO CHECK	Surfaces, Pedestrian routes, Signage, Drainage, Grit bins, Litter, Street lamps, Bollards, kissing gates, Notice board (Tring Station)
INSPECTION DATES	31/07, 07/08, 14/08, 21/08, 28/08
ISSUES TO REPORT	Highways, public footpaths, assets, and ditches were visually inspected, with the following observations recorded: - Street lighting was visually inspected on 10 August. All working. - Litter picking was undertaken along Stocks Road, New Ground Road, Malting Lane, Stonycroft, and Toms Hill to FP6. - No update has been received from HCC regarding the reported poor road surface between Church Farm and Northfield Road (Ref. No. 102002135157). - The pothole on Station Road, near FP50, has been repaired by HCC (Ref. No. 102001932923) – see photo 6. - HCC has been notified of a deteriorating section of New Ground Road, approximately eight metres in length. Multiple potholes have progressively developed into a single deep, elongated rut. The defect has become sufficiently severe that members of the public have been placing bricks and other materials into the rut to reduce depth. This is clearly neither a safe nor an acceptable solution (Ref. No. 102002140960) – see photo 7. - Road markings have been reinstated between Toms Hill and the junction of Kiln Road and New Road. Cat's eyes have also been installed – see photos 8 & 9. - Overgrown roadside vegetation between the Church and PF No:50 is adversely affecting pedestrian safety and access. Pedestrians are having to step into the carriageway to negotiate the vegetation and reach the public footpath. The overgrowth is also reducing visibility for pedestrians emerging from the footpath and for motorists travelling towards Tring. The matter has been reported to HCC. Ref. No. 102002140950 – see photos 10 & 11. - The vegetation in the ditch south of Stonycroft is now extremely overgrown and requires attention. Failure to address the issue may restrict the flow of water during the wetter months – see photo 12. - DBC has been contacted again regarding the replacement of the Toms Hill street name plate, as the supporting timber posts and backing are rotten. Ref. No. DSN-41. In addition, DBC has also been asked to undertake street cleaning in Stonycroft to clear unsightly kerbside vegetation. Ref. No. 993506. Outstanding Items (DBC/HCC) ❖ Replace the decayed Toms Hill Road nameplate. DBC Ref. Nos. 895084 and DSN-41. ❖ Reinstale the FP63 waymarker at Hitchins Field and the kissing gates on FP68 between Stonycroft and the former Isolation Hospital. DBC. ❖ Clear the blocked drains on Stocks Road (Ref. No. 102001527199), at Stocks Garden Cottages (Ref. No. 102001945376), and opposite the Church/telephone exchange (Ref. No. 102001932923). ❖ Repair the potholes on Stonycroft. Ref. No. 102001933985. ❖ Reinstale the timber safety bollard opposite the school entrance. Ref. No. 102001996976.

PHOTOGRAPHS



1



2



3



4



5



6



7



8



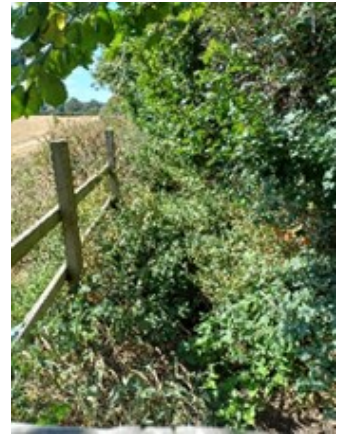
9



10



11



12

Clerk's Report & Correspondence – APC Meeting on 7 September 2026

Matters for information and actions from previous meeting(s):

- Members are invited to attend a Town and Parish Council LGR Update via Teams on Thursday 24 September 5:30 – 6:30 pm.
- **Hertfordshire County Council – Proposed 20 mph Speed Limit in Aldbury**
Hertfordshire Highways has issued a proposal to introduce a 20 mph speed limit in Aldbury with details of the proposal being forwarded to members on the 2nd September. The Parish Council is invited to submit comments on the proposal by emailing Ross Corben at Ross.Corben@hertfordshire.gov.uk. Deadline for comments Friday 18 September 2026.
- The Clerk has enquired with DBC about grant funding towards the playground equipment contacting Rob Cassidy who is the Parks and Open Spaces Officer.

Hertfordshire police – report from PCSO

No report was received.

Correspondence received:

- There have been several queries regarding allotment availability. All interested residents have been added to the waiting list and advised that a clearer picture of plot availability is expected in October, when existing tenants are due to renew their tenancy agreements.

Report to the Council about the Aldbury playground equipment

Log World Refurbishment – Stage 1 September 2022

In 2021, the Parish Council called for volunteers to help refurbish the Log World and improve the safety of the surface underneath it.

The Parish Council, together with the Playground Working Group, had established a two-stage Playground Revamp Project. Stage 1 focused on making the Log World surface safe and extending the useful life of the existing equipment by a further 5–8 years.

A total of £21,100 was available for Stage 1, raised through a combination of grants, filming income and the playground sinking fund.

The total cost of the materials was:

- £3,600 for the grass mats; and
- £10,264.98 for replacement timber parts where the existing logs were rotten or split.

The labour and removal of the old surface was carried out free of charge by volunteers. This significantly reduced the overall cost to the Parish Council.

Four years on, the refurbishment has continued to provide good value, with the Log World structure and surface currently being assessed as low or medium risk. This demonstrates that the Stage 1 works have successfully extended the life of the equipment and improved its safety especially the surface. The objective of Stage 1 was to extend the life of the existing Log World by approximately 5–8 years, rather than replace the entire structure. At the time, a complete replacement was estimated to cost the Parish Council approximately £45,000. The decision was therefore taken to repair and replace only those timber components that were split, damaged or rotten, providing a more cost-effective way of extending the life of the equipment while addressing the immediate safety concerns.

However, this is now a good time for the Parish Council to plan ahead for the eventual and inevitable replacement of the Log World. By allowing the playground sinking fund to be gradually topped up over the next four years, the Parish Council can build up sufficient funds to contribute towards a full replacement of the Log World when the current structure reaches the end of its extended lifespan.

The Clerk had contacted DBC to explore routes of funding and I recommend that any future filming income if and when it will become available, will be put aside towards replacing the Log Word.

A local contractor, whom the Clerk met on site is in the process of drafting a quote to address the remedial work on the other play equipment which was scored as medium risk by RoSPA. The quote will be available at the October meeting.

**Bank Reconciliation Statement as at 31/08/2026
for Cashbook 1 - Unity Trust A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust A/C	31/08/2026		34,449.63
			<u>34,449.63</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			34,449.63
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			34,449.63
		Balance per Cash Book is :-	34,449.63
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

14:04

Detailed Receipts & Payments by Budget Heading 31/08/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 General Income							
1076 Precept	35,638	35,638	(0)			100.0%	
1080 Interest Received	720	1,150	430			62.6%	
General Income :- Receipts	36,358	36,788	430			98.8%	0
Net Receipts	36,358	36,788	430				
200 Precept Expenses							
4000 Clerk's Salary	5,827	14,997	9,170		9,170	38.9%	
4002 Clerk's WFH Allowance	120	288	168		168	41.7%	
4005 PAYE/NI/HMRC (EE & ER)	904	1,978	1,074		1,074	45.7%	
4010 Pension (EE & ER)	1,519	3,564	2,045		2,045	42.6%	
4055 Payroll Provider	120	300	180		180	40.0%	
4060 Staff Training	0	50	50		50	0.0%	
4065 Councillor Training	0	100	100		100	0.0%	
4070 Stationery	202	50	(152)		(152)	404.0%	
4075 IT Support	864	900	36		36	96.0%	
4080 Website	0	100	100		100	0.0%	
4085 Expenses	162	600	438		438	26.9%	
4090 Audit Fees	676	600	(76)		(76)	112.6%	
4095 Bank Charges	35	84	49		49	41.7%	
4100 Room Hire	0	300	300		300	0.0%	
4105 Insurance	1,261	1,261	0		0	100.0%	
4110 Subscriptions	622	660	38		38	94.3%	
4130 Playground Inspection	186	200	14		14	93.0%	
4145 Street Light Power	619	1,900	1,281		1,281	32.6%	
4150 Street Light Maintenance	2,739	0	(2,739)		(2,739)	0.0%	2,739
Precept Expenses :- Indirect Payments	15,855	27,932	12,077	0	12,077	56.8%	2,739
Net Payments	(15,855)	(27,932)	(12,077)				
6000 plus Transfer from EMR	2,739	0	(2,739)				
Movement to/(from) Gen Reserve	(13,116)	(27,932)	(14,816)				
300 Special Projects							
4200 Sinking Fund Playground	0	1,000	1,000		1,000	0.0%	
4210 Sinking Fund Pond	0	1,000	1,000		1,000	0.0%	
4260 Community Projects	4,510	0	(4,510)		(4,510)	0.0%	4,510
4270 Trees	625	1,000	375		375	62.5%	
4275 Allotment Maintenance	809	2,000	1,191		1,191	40.5%	
Special Projects :- Indirect Payments	5,944	5,000	(944)	0	(944)	118.9%	4,510
Net Payments	(5,944)	(5,000)	944				
6000 plus Transfer from EMR	4,510	0	(4,510)				
Movement to/(from) Gen Reserve	(1,434)	(5,000)	(3,566)				

Continued over page

Detailed Receipts & Payments by Budget Heading 31/08/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
400 Concurrent Services							
1100 Concurrent Services	7,066	7,066	(0)			100.0%	
1110 Village Warden Grant	591	591	0			99.9%	
1130 Allotment Rent	79	1,650	1,571			4.8%	
1140 Tennis Club	80	100	20			80.0%	
1150 Sports Club Rent	0	1,900	1,900			0.0%	
1180 Wayleave	0	40	40			0.0%	
Concurrent Services :- Receipts	7,816	11,347	3,531			68.9%	0
4300 Grants (S137)	500	700	200		200	71.4%	
4305 Churchyard	0	600	600		600	0.0%	
4310 Open Spaces Grass	2,463	6,100	3,637		3,637	40.4%	
4315 Open Spaces	630	900	270		270	70.0%	
4320 Rec & Allotment Rent	925	1,850	925		925	50.0%	
4325 Playground Maintenance	0	500	500		500	0.0%	
4330 Village Warden	496	2,000	1,504		1,504	24.8%	
4335 Pond	0	250	250		250	0.0%	
4340 Parish Grants (s133)	0	1,400	1,400		1,400	0.0%	
Concurrent Services :- Indirect Payments	5,014	14,300	9,286	0	9,286	35.1%	0
Net Receipts over Payments	2,802	(2,953)	(5,755)				
999 VAT Data							
115 VAT on Receipts	4,719	0	(4,719)			0.0%	
VAT Data :- Receipts	4,719	0	(4,719)				0
515 VAT on Payments	1,842	0	(1,842)		(1,842)	0.0%	
VAT Data :- Indirect Payments	1,842	0	(1,842)	0	(1,842)		0
Net Receipts over Payments	2,877	0	(2,877)				
Grand Totals:- Receipts	48,893	48,135	(758)			101.6%	
Payments	28,656	47,232	18,576	0	18,576	60.7%	
Net Receipts over Payments	20,237	903	(19,334)				
plus Transfer from EMR	7,249	0	(7,249)				
Movement to/(from) Gen Reserve	27,486	903	(26,583)				

Summary Receipts & Payments by Budget Heading 31/08/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100	General Income						
	Receipts	36,358	36,788	430			98.8%
200	Precept Expenses						
	Payments	15,855	27,932	12,077		12,077	56.8%
	plus Transfer from EMR	2,739	0	(2,739)			
	Movement to/(from) Gen Reserve	<u>(13,116)</u>	<u>(27,932)</u>	<u>(14,816)</u>			
300	Special Projects						
	Payments	5,944	5,000	(944)		(944)	118.9%
	plus Transfer from EMR	4,510	0	(4,510)			
	Movement to/(from) Gen Reserve	<u>(1,434)</u>	<u>(5,000)</u>	<u>(3,566)</u>			
400	Concurrent Services						
	Receipts	7,816	11,347	3,531			68.9%
	Payments	5,014	14,300	9,286		9,286	35.1%
	Movement to/(from) Gen Reserve	<u>2,802</u>	<u>(2,953)</u>	<u>(5,755)</u>			
999	VAT Data						
	Receipts	4,719	0	(4,719)			0.0%
	Payments	1,842	0	(1,842)		(1,842)	0.0%
	Movement to/(from) Gen Reserve	<u>2,877</u>	<u>0</u>	<u>(2,877)</u>			
Grand Totals:- Receipts		48,893	48,135	(758)			101.6%
Payments		28,656	47,232	18,576	0	18,576	60.7%
Net Receipts over Payments		<u>20,237</u>	<u>903</u>	<u>(19,334)</u>			
plus Transfer from EMR		7,249	0	(7,249)			
Movement to/(from) Gen Reserve		<u>27,486</u>	<u>903</u>	<u>(26,583)</u>			

Earmarked Reserves

<u>Account</u>		<u>Opening Balance</u>	<u>Income</u>	<u>Expenditure</u>	<u>Closing Balance</u>
321	EMR - Playground Project	1,180.81	0.00	0.00	1,180.81
322	EMR - Parish Paths	1,000.00	0.00	0.00	1,000.00
323	EMR Community Projects	20,446.91	0.00	7,249.22	13,197.69
370	EMR - Playground Sinking Fund	3,000.00	1,000.00	0.00	4,000.00
371	EMR - Pond Sinking Fund	2,825.00	1,000.00	0.00	3,825.00
372	EMR - Streetlight Sinking Fund	1,000.00	0.00	0.00	1,000.00
375	EMR - Allotment deposit	150.00	0.00	0.00	150.00
376	EMR - Tree Maintenance Sinking	660.00	1,000.00	0.00	1,660.00
		30,262.72	3,000.00	7,249.22	26,013.50

BACS/DD/SO presented for payment at the meeting on 3 August 2026:

PAYEE	DESCRIPTION	AMOUNT including VAT where applicable
M Turczyn (Clerk)	Salary and HCC Pension contributions – July (Salary paid on 29.07.2026)	£1,486.05
HMRC Cumbernauld	Clerk's PAYE/NI July	£184.48
Utopia Signs	3 signs (paid on 29.07.2026)	£84.00
Anglo Dutch Ltd	Payroll provider	£72.00
Hertfordshire County Council	20 mph Public Consultation	£4,510.00
N Power (DD)	Streetlights power (paid on 21.07.2026)	£102.28
M W Agri Ltd (SO)	Grass cutting (paid on 27.07.2026)	£595.70
M Turczyn	Clerk's mileage & expenses	£25.59

Income received in JULY 2026:

- CCLA Investment – Interest £142.49
- Tennis Club - £20.00
- Allotment rent - £15.00